

Buckler's Mead Academy careers calendar 2019-2020.

These events and activities are just a brief guide to some of the careers events and activities at our secondary schools throughout the year. Next review a publish date – Sept 2020.

Date	Activity	Year	Timing	Location	Gatsby	Why?
August	GCSE results day. Careers Team & College presence.	11	11.00am	On site	3, 7, 8	Personalised support helps students and families make informed decisions.
Sept	Launch work experience in assembly and letter home. Plenty of notice so students find their placement. Ongoing 121s.	10	8.30-8.50	On site	2, 3, 5, 6, 8	An early start to source the best placements.
Sept	KS4 Careers Information Evening for parents and students. Work Experience information, college presence and take away info on all post 16 options as well as information on the careers education we provide in school.	10 & 11	5.30pm-7pm	On site	1, 2, 3, 4, 5, 6, 7, 8	Ensure parents are better informed about choices post 16 as well as the options for Work Experience placements.
October	Assemblies with Colleges and apprenticeship providers.	11	8.30-8.50	On site	3, 4, 7	Explore course options for next steps beyond school.
October	Meet the Tutor info evening. Parents visit assembly hall for presentations and one to one meetings with tutors. Information sent by email and social media to ensure all parents are informed. Diplomas, 'A' levels, Apprenticeships and HE. T Levels from September 2020.	All	5:30pm-7pm	On site	2, 3, 4, 7	Understand the key events and activities this year. The benefits of participation and student / parent expectations.
October	Student 121s with target groups.	11		On site	2, 3, 8	Personalised support and guidance.
Nov	Careers Fair hosted by SSP at Fleet Air Arm. 100s of exhibitors from HE, FE, Apprenticeships & employers.	11	1-3pm and after school	Fleet Air Arm	2, 3, 5, 7	Explore courses and employment options, build confidence and career planning
Nov	Skillsbuilder Challenge Day	9	All day	On site	1, 2, 4, 5	Working on employability skills, soft skills and exploring possible future careers as well as linking school subjects with real life scenarios.

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Nov & Dec	Yr 11 121 appointments to capture progression plans beyond BMA. Diplomas, 'A' levels, Apprenticeships and HE. Repeat appointments for undecided students and priority groups. Parents also welcome.	11		On site	2, 3, 8	Personalised support to help students and families make informed decisions.
Dec	Application deadline for Leonardo Apprenticeship programme.	11			3, 7, 8	Personalised support, help students and families make informed decisions.
January	College application deadline. Further 121s as and when required.	11		On site	3, 7, 8	Personalised support, help students and families make informed decisions.
March	National Careers Week. Lots of previous students and employers also dropping in. Colleges running information/application/ interview support session workshops at lunchtimes. Visiting speakers in all year group assemblies.	All	Breaks, assemblies and within lessons.	On site	2, 3, 4, 5, 7, 8	Career planning, confidence, linking careers to curriculum. Labour market information.
March	Skillsbuilder Challenge Day	10	All day	On site	1, 2, 4, 5	Working on skills that will be useful on Work Experience as well as linking school subjects with real life scenarios.
March	Careers feedback session with Year 11 Students. What worked? What didn't? Evaluations home to parents as well.	Selected yr 11	Lunchtime	On site	8	This allows the careers team to reflect on the quality and purpose of our events and activities.
April/May	Army Elite Skills Day run by Army Outreach South West.	10	All day	On site	1, 2, 3, 4, 5	Team building, communication and work on other employability skills. Linking curriculum to labour market and local opportunities.
April/May	Year 8 Specialised Curriculum Evening. Careers Advisor present on the evening, host an options assembly and meet with	8	2-4 weeks	On site	1, 3, 4, 8	Personalised support to help students and families make informed decisions. Career

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	key individuals and referrals in advance of the options deadline.					planning and research. Increased confidence with making decisions.
June	Student 121s with target groups.	All		On site	8	Personalised support to help students and families make informed decisions.
June	Work experience deadline. Further 121s with hard to reach groups.	10		On site	2, 3, 5, 6, 8	Confidence and career planning. Labour market information.
June	Careerpilot introductory session with all Year 9 delivered by Next Steps South West.	9	2 days	On site	1, 2, 3, 4, 8	Personalised support to help students and families make informed decisions. Enhancing personal research skills and career planning. Labour Market Information.
July	Yr 10 Mock interview day. 40+ employers interview our students who arrive prepped for interview. Motivational speaker to connect with PP students.	10	All day	On site	2, 3, 4, 5, 8	Research skills, career planning, confidence and interview skills.
July	Yeovil College taster day. School closes to Year 10 students who spend the day at college.	10	All day	Yeovil College	3, 4, 7	Explore course options for next steps beyond school.
July	Yeovil College Aim Higher day. School closes to Year 8 students who spend the day at college.	8	All day	Yeovil College	3, 4, 7	Explore course options for next steps beyond school. Career planning and Labour market information.
July	Year 10 block Work Experience week.	10	All week	Offsite	2, 3, 5, 6	Confidence and career planning. Labour market information.

Ongoing activities throughout the year.	Year	Timing	Location	Gatsby
Weekly career bulletins sent to staff via email and parents/students via Social Media. Also promoted via tutors, notice boards and screens. The bulletin contains all local events and activities. It also signposts to the national careers service.	All	Weekly	Online	1, 2, 3, 5
Ongoing Facebook and Twitter presence answering student and parent enquiries.	All	24/7	Online	1, 2, 3, 5

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Review, update and publish inspirational posters. Focus on achievable career goals with previous students as a priority.	All	Monthly	Notice boards & online	3, 4, 5
Tutor time drop-ins and student 121s to support work experience. Open door to the careers office all day every day. Parents also welcome to attend any time. Enquiries can also be handled via, phone, Email and social media.	All	Ongoing	On site	2, 3, 8
Ongoing engagement with alumni – drop-ins, guest speakers, etc. Book talks etc	All	Ongoing	On site	2, 4, 5, 3,
Ongoing involvement with Next Steps South West and HE activities aimed at HA students. Includes visits to HE venues and visiting motivational speakers.	KS4	Ongoing	On site and off site	2, 3, 4, 5, 6, 7
Sector specific evening enrichment projects including hair & beauty, creative arts, performing arts, construction and more via Yeovil College.	10	Termly	Yeovil College	2, 4, 7
Ongoing presence of the Careers Advisor at Parents Evenings and Specialised Curriculum Evening to support and inform parents and students with key decisions.	All	Ongoing	On site	1, 2, 3, 4, 8
SEN student transition to college visits.	11	Spring	On site	3, 7, 8
Ongoing support for students at risk of bullying, suffering from anxiety etc as well as PP students.	All	Ongoing	On site	3, 8
Ongoing communications to be passed to students directly in assemblies as well as via tutors, screens, parent email, F'book, school website and Twitter.	All	Ongoing		2, 3, 5, 7
Ongoing engagement with stakeholders to raise the profile and highlight the potential of our students.	All	Ongoing	On & offsite	2, 3, 5, 7
Ongoing engagement with Careers & Enterprise Company, Enterprise Advisor, South Somerset Partnership and HOTSW Careers Hub.	All	Ongoing	On & offsite	2, 3, 5
Ongoing impartial engagement with FE providers.	All	Ongoing	On & offsite	2, 7